16.9.2019

CIRCULAR

Dear Parents / Guardians,

We feel that regular interaction between parents and teachers is essential to guide and help the students in pursuit of excellence. To facilitate this, we have planned an **Open House**, for the students of classes VI to XII on **26**th **and 27**th **September 2019**.

In this context, we would like to mention that the Report Card of your ward can be viewed online by you. Parents of classes 6 to 12 will receive the Report Card on their P.T.M days. Students will submit the Original Report Card to their respective class teachers on 30.9.2019(after the signature of both parents).

An Art and Craft Exhibition, a display by the Photography Club, a book fair, an exhibition cum sale by NGO (Ankur Kala) will be held on this occasion.

- Art, display by Robotics and Photography club in room 303
- Craft exhibition in room 302.
- Book Exhibition-cum Sale organized in the Fountain Area.
- Exhibition on Magic of My School in L.N.Birla Library.

Dates	Class	Sections
26 th September 2019	6	A, B & C
(Thursday)	7, 10 & 11	All Sections
27 th September 2019	6	D&E
(Friday)	8,9 &12	All Sections

Kindly make it convenient to attend the Open House and the Exhibitions as per schedule.

- Mrs. Loveleen Saigal, Principal, Birla High School will be available in her office to discuss problems and receive suggestions, if any, from 9.30 am to 12.00 noon.
- Ms. S. Mukherjee (Coordinator classes 11 & 12) will be available in the Commerce Block (Room No.440).
- Ms. Sreemati Sen (Coordinator classes 9 &10) and Ms. Arpita Sengupta(IT Coordinator) will be available in Middle School Library (Room No.319).
- Mrs. R. Bubna (Coordinator classes 7 & 8) will be available in Room No.209
- Ms. Pallavi Bhansali (Coordinator class 6) will be available in Room No.409
- Counsellors and Special Educator will be available during Open House as under

Name of Counsellors	Class	Date	Time	Room No.
Ms. S. Sinha	6 to 9	26.9.2019	7.30 am to	410
		27.9.2019	12.00 noon	
Ms. J. Mazumder	10,11,12	26.9.2019	7:30 am to	418
		27.9.2019	12.00 noon	
Ms. S. Majumder	6 to 11	26.9.2019	7:30 am to	201
Mr.Amitava Mitra		27.9.2019	12.00 noon	

Schedule for the OPEN HOUSE 26th September 2019 & 27th September 2019

TIME	ROLL NO.	
8.00 a.m. to 9.10 a.m.	1 to 15	
9.10 a.m. to 10.20 a.m.	16 to 30	
10.20 a.m. to 11.30 a.m.	31 onwards	

Class – 6 26 th September 2019		Class –7 26 th September 2019			
Class	Class Teacher	Room	Class	Class Teacher	Room
6A	Ms. J.Basu	408	7A	Ms. S. Guha	208
6B	Ms.V. Ghosh	407	7B	Ms.A. Mishra	207
6C	Ms. P.Paul	405	7C	Ms. L.Agarwal	206
			7D	Ms. Riya Khetan	204
			7E	Mr. Spandan Banerjee	203

Class – 10 26 th September 2019				
Class	Class Teacher	Room		
10A	Ms. B.Dasgupta	309		
10B	Ms. M. Majumdar	308		
10C	Mr. Binay Biswas	307		
10D	10D Ms. D.Saha 305			
10E	10E Ms. P. Teckchandani 304			

Class – 11 26 th September 2019		Class – 12 27 th September 2019			
Class	Class Teacher	Room	Class	Class Teacher	Room
11Sc.A	Ms.T. Sarkar	419	12Sc.A	Mr .A.K. MAITI	419
11 Sc.B	Mr. A.Bhattacharya	420	12 Sc.B	Ms. A. CHAKRABARTI	420
11 Sc.C	Mr. A.K. Ghosh	421	12 Sc.C	Ms.M. CHAKRABORTY	421
11 Com.A	Ms. Manju Kapoor	425	12 Com.A	S. BHATTACHARYA	425
11 Com.B	Mr. Lawrence Chettri	423	12 Com.B	Ms.A. BASU	423
11 Com. C and Hum	Mr. Rohan Sengupta	422	12 Com. C and Hum	Ms.I. BANERJEE	422



Classes – 6 & 8 27 th September 2019		Class – 9 27 th September 2019			
Class	Class Teacher	Room	Class	Class Teacher	Room
6D	A.Khanna	408	9A	Ms.Kakoli Banerjee	309
6E	A.Lahiri	407	9B	Mr. J. Arkioswamy	308
			9C	Ms. Deepika Kerketta	307
A8	K.Dixit	209	9D	Ms. R. Chowdhury	305
8B	Rochita Sinha	208	9E	Ms. M.Sharma	304
	Chakraborty				
8C	M. Mitra	207			_
8D	P. Bhattacharya	206			
8E	R. Chatterjee	204			

Subject	26 th September 2019 Room No.	27 th September 2019 Room No.
English (senior school)	313	313
English (middle school)	404	404
Bengali	314	314
Hindi (senior school)	315	315
Hindi (middle school)	203	203
Geography	324	324
History/French , Political Science,	325	325
Sociology and Psychology		
German	202	202
Mathematics (senior school)	329	329
Mathematics (middle school)	403	403
ACM & Physical Education	330 (Biology Lab)	330 (Biology Lab)
Physics	331	331
Chemistry	332	332
Computer Science, Multimedia and	335	335
Web Technology		
Biology & Biotechnology	334	334
Commerce and Economics	333	333