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**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DIRECTOR GENERAL  
WEST BENGAL FIRE & EMERGENCY SERVICES  
13-D Mirza Ghalib Street, Kolkata- 700 016**

Memo No : IND/WB/FES/20192020/69011

DATE: 24/10/2019

From :  
The Director  
Fire Prevention Wing,  
West Bengal Fire & Emergency Services.

To :  
N BANERJEE  
1NO,MOIRA STREET,KOLKATA-700017  
Head Quarter F.S., Shakespeare Sarani,  
Kolkata - 700017 .

**Sub :Renewal of Fire Safety Certificate for the occupancy of an existing construction of G+IV storied building under group Educational at the premises no.- 1NO,MOIRA STREET,KOLKATA-700017, Shakespeare Sarani, Kolkata - 700017**

This is in reference to your Application No. IND/WB/FES/20192020/69011, dated 24/10/2019, regarding the Renewal of Fire Safety Certificate for the occupancy of an existing construction of G+IV storied building under group Educational at the premises no.- 1NO,MOIRA STREET,KOLKATA-700017, Shakespeare Sarani, Kolkata - 700017.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

1. To up-keep the Fire Safety Measures of the aforesaid building the following safety measures need to be incorporated / maintained:

a. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No

parking will be allowed on the Drive way.

b.Entrances / Exits as marked in the sanctioned plan drawing must be opened and free from any type of obstruction.

c.The Interior finish decoration of building shall be made with low flame spread material confirming to the I.S. Specification.

d.To eliminate risk of Fire Hazards, Good House Keeping both for insides and outside of the building shall be strictly maintained.

e.Existing Electrical wiring of the whole building shall have to be carefully checked for any wear and tear in them, particularly lines above false ceiling & ducts.

f.A fire control room including a closed circuit TV system shall have to be installed which observe all the floors of the building.

g.The notice of Fire Fighting and Evacuation from the building shall be prepared and displayed at all vulnerable places of the Building.

h.The employees and security staff shall be conversant with installed fire fighting equipments of the building and to operate in the event of fire and testing.

i.Mock fire practice and evacuation drill shall be performed periodically with participants of all the occupants of the building.

j.Transformer and Switch Gears room shall be protected with CO2 or DCP Fire extinguishers confirming I.S. specifications.

k.A crew of trained Firemen shall be maintained round the clock for fire safety of the building.

l.Experienced Fire Officer shall have to depute to guide the students during safety evacuation and operating fire fighting installation during emergency situation.

m.First Aid fire fighting system shall be provided as per I.S. specifications.

n.Arrangement shall have to be made for regular checking, testing, and maintenance of all the Fire Fighting installation in the Building to keep them in perfectly good working condition at all the times.

o.If required the old electrical lines shall have to be replaced with new lines. The cables shall



always be laid in M.S. conduit pipes continuously bonded to the earth.

p. Periodical flashing of water in the Hydrants Pipe lines shall be made to maintain the efficient working performance of above mentioned system.

q. The Fire check Door shall be sealed with rubber sealing properly in order to prevent the percolation of smoke.

r. The Fire Safety audit to be conducted at regular interval and to be recorded in the Fire Prevention maintenance register.

s. This Renewal of Fire Safety Certificate is valid for three year and has to be renewed from the date of issue of this letter.

t. The Renewal of Fire Safety Certificate is to be obtained from the Director General, West Bengal Fire & Emergency Services regarding performance of all the Fire Safety arrangements and installations of the building.

Director  
West Bengal Fire & Emergency Services

Signature Not Verified  
Digitally signed by RATAN  
KUMAR HALDER  
Date: 2019.10.24 21:03:23 IST