



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION



NO. CBSE/AFF/ 2430001/EX-02425-1920/2019 | 152134A

Dated: 19 09.2019

The Manager
Birla High School,
1, Moira Street, Calcutta,
West Bengal-700017

Subject: Extension of General Affiliation up to Senior Secondary Level - regarding.

Ref: Application No. EX-02425-1920.

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below :-

Affiliation No.	2430001
Affiliated for	Senior Secondary Level
Category	Extension of General Affiliation
Period of Extension of General affiliation	01.04.2019 to 31.03.2024

The facilities reported at the time of inspection:

S.N.	Detail	Size
1	Area on which school building situated reported by the IC	6308 Sq. Mtrs.
2	Area of play ground	1906 Sq. Mtrs.

The above sanction is subject to fulfilment of following conditions:-	
1.	The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2.	The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
3.	The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer.
4.	The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5.	The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy there of for reference purpose and also advised to visit CBSE websites i.e. http://cbseacademic.nic.in/ & http://cbse.nic.in/ for updates. The School is expected to see all circulars on these CBSE websites regularly.
6.	The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
7.	Admission to the school is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.

Contd...2



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION



-2-


8.	The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9.	The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.
10.	The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11.	The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.
12.	The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.
13.	The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14.	Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15.	Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16.	The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17.	Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018.
18.	Conditions, if any, to be submitted within 1 year. <ol style="list-style-type: none">1. The school has not submitted No Objection Certificate (NOC). The school is required to submit copy of NOC for affiliation with CBSE issued by competent Govt. authority (State Education Department).2. The school has submitted "Certificate of Recognition". Therefore, the School is required to submit Recognition Certificate as per the Section 18 of Right to Education Act, 2009 from the concerned State Government within a period of one year.3. The school has submitted copy of society registration certificate that trust name as <u>Hindi High School</u>. Inspection Committee reported that trust name is <u>Vidya Mandir Society</u>. The school is required to clarify this mismatch and submit evidence in this regard.4. The school is required to submit the copy of Compact Land Certificate of Land (which includes area of land and certified that the school (name of the school with complete address should mention in the compact land certificate) & playground situated on same single plot) duly certified by Competent Authority i.e. Sub Registrar/ Tehsildar/ District Magistrate etc. to the board as per the boards' norms.



केन्द्रीय माध्यमिक शिक्षा बोर्ड
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5. The school is required to submit a certificate/proof (of salary) issued/certified from the Competent Authority/Education Department of the State, to the effect that the school is paying salaries and other allowances to its staff as per State/Central Govt. norms along-with latest copy of acquaintance-roll with complete details of all staff i.e. name, designation, pay-scale, salary details etc.
6. The school has submitted copy of fire safety certificate issued by West Bengal Fire & Emergency Services dated 12.09.2018, valid for 1 year in the name of "Birla Boys High School". Therefore, the school is required to submit renewed Fire Safety Certificate in the name of school "Birla High School" from the concerned/competent Government Authority.
7. The school has submitted copy of Building Safety, Health & Sanitation & Safe Drinking Water Certificates issued by private agency. The school is required to submit Building Safety, Health & Sanitation Certificate issued by concerned/competent Government Authority.
8. 36 teachers are untrained whereas the school is required to appoint all the teachers (on permanent basis instead of adhoc) who are trained and qualified as per provisions of Affiliation Bye-Laws of the Board and also maintain section teacher ratio i.e. 1.5 teachers per section at each level.
9. The school is required to run sections according to the area of land mentioned in affiliation bye-laws (Appendix-V). Therefore, the school is required to submit documentary proof for the same.
10. The school has uploaded videography link has not working. The School is required to submit video coverage for the day of Inspection in (Pen-drive/DVD).
11. The address shown in website is different from the school address. Therefore, the school clarify it.
12. The school is required to submit affidavit for "Non-sponsoring" & "No relation in school management committee".


Joint Secretary (Affiliation)

Copy to:

1. The Principal, Birla High School, 1, Moira Street, Calcutta, West Bengal 700017
2. The Regional Officer, CBSE Regional Office, Plot No. 4(PT), Saileshree Vihar, Chandrasekharapur, District Khordha - 751 021 Odisha
3. The Research Officer (Technology), AMC, CBSE, Preet Vihar, Delhi- with a request to update records.


Joint Secretary (Affiliation)